

SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SRI SATHGURU SANGEETHA VIDYALAYAM

**SRI SATHGURU SANGEETHA VIDYALAYAM 15A GOKHALE ROAD
TALLAKULAM**

625002

www.sssvmadurai.com

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

“Omkarothbhava sangitam Brahmananda pradayakam’ -

“The music sprung out of Omkara gives Ultimate bliss for each and every soul’

”Music and Dance” are the fundamental forms of performing arts, brining all genres of arts into their fold, including visual arts. These divine arts could be understood, learnt and performed only under the auspices of an accomplished and devoted guru. Vidyalayam houses several such gurus, to nurture the music and rhythm existing in the sub-conscious of aspiring learners. The students, who come to the Vidyalayam with the goals of learning South Indian performing arts, leave as transformed people with higher level human consciousness, with music knowledge, rich experience, and great attitude.

Smt. Ambhujam Krishna, the great *Vaggeyakara* from the house of T.V.Sundaram Iyengar & sons, Madurai (TVS) is the founder of the college. It bears the name of the great Saint Composer Sri Thygaraja (Sathguru), cherishes his traditions and makes marvellous contribution in the field.

- Vidyalayam was started as an institution for training young boys and girls in South Indian Carnatic music with the introduction of ‘*Sangita Sironmani*’ a four year Diploma course in the year 1959.
- B.Mus., started in the year 1969, M. Music in 1971 and M.Phil in 1991.
- Approved as a research centre in 2012.
- Affiliated to Madurai Kamaraj University from 1966 to 2017 and later to Tamil Nadu Music & Fine Arts University. It offers courses in Vocal and *Veena* at the Major level and Violin, Mrudangam and *Bharata Natyam* at the ancillary level.

Vision

To delve into aesthetic, spiritual and cultural vistas of South Indian Carnatic Music and *Bharata Natyam* and various forms of Arts in order to bring unity of thoughts, harmony in life and fulfilment to human existence.

Mission

To give the common man, a holistic and immersive experience of the South Indian Carnatic Music and *Bharata Natyam* through theory and practice, so as to progress on the line to attain the pinnacle of various forms of Arts.

Objectives of the Institution

- To impart study, practice, and knowledge acquisition of south Indian Carnatic music and *Bharata Natyam*.
- To preserve and uphold the traditional forms in south Indian Carnatic music and *Bharata Natyam*.

- To encourage stage performance and develop professionalism.
- To widen scope for learning different genres, forms, practices, traditions, techniques, and schools of performances in South Indian Carnatic music and *Bharata Natyam*.
- To promote music trainers, music composers, researchers, choreographers, and technology for professional enhancement.
- To improve the choreographic skill in the light of yoga practice.
- To take care of the students in career advancement and self employment in the field of South Indian Carnatic Music and *Bharata Natyam*.
- To kindle the spirit of inquire in the field of Carnatic music through proper research, innovations and neo concepts on the South Indian Carnatic Music and *Bharata Natyam*.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The knowledgeable, committed faculty work towards restoring and upholding the traditions of music and all genres related to performing arts.
- A unique *Gurukula* system has been set forth by the institution by weaving together a meaningful and transformative curriculum.
- Adequate class room and meeting spaces are available for the students and the faculty to conduct group work and practice sessions.
- Celebrating *Vaggeyakara* day.
- *Patantharam* – the styles of renditions evolved by the various Guru traditions, are taught under one roof, where students get opportunity to learn these *Paddathis* from various faculties hailing from different guru traditions.
- Dress code of wearing traditional sarees for females and Dhoti for male students twice a week, and also during performance and auspicious occasions.
- Fees collected as per the Govt norms.
- Cash prizes from philanthropies for excellence students.
- Total support and the encouragement from management for the progress of faculty and in academics, welfare and other activities.
- Institutional interactions through MOU as well as support from retired faculty for academic progress
- A full-fledged Research Center for exploring and exposing the neo concepts of South Indian Music.
- Excellent infra structure with an Audio visual Lab and a big concert hall prominent in the City a rare opportunity for students to attend more than 300 concerts during their study.
- An Automated digitized library.
- A separate Audio visual library with five computer terminals and head phones

Institutional Weakness

- Students admitted without any basic music knowledge –
- Students from rural areas and first generation college goers are admitted
- No spacious play ground available in the campus due to the constrain in the lateral expansion of the campus situated in the heart of the city.
- Insufficient ground water to meet the needs of the students and staff.
- Less usage of non conventional energy

Institutional Opportunity

- Self-employment through conducting music and dance classes
- Opportunities provided for youngsters who are interested in music by channelizing their interest through a proper understanding and delivery.
- Prominent music hall is attached to the college which is unique of its own provides good and great opportunities for the students to listen the concerts of eminent musicians which is not enjoyed by music college students.
- Concert hall is provided free of cost for the students premier performance arangetram. Almost all the outgoing students will perform their agrangetram in this hall about which they are proud of .
- Alimni abroad are running South indian music classes at their residence which spreads the Indian cuture in that country.
- Online teaching of vocal and instrumental music as personal or group tutorials.
- Teaching placements in educational institutions run by Government and private institution.
- Placement as cultural coordinators and marketing professionals for music productions.
- Placement in various Government departments such as Railways under cultural quota.
- Be employed as Announcer, programme organizer, broadcaster and Host in audio visual Media
- All India radio staff artist in Tanpura, Violin, Mridangam etc.
- Professional singer in both light and classical music.
- Proud alumni conduct online music classes.

Institutional Challenge

- Students who join are without any basic knowledge and they are to be molded to a full-fledged musician before completing the study.
- Present day youth are more interested in folk lore and western music tuning them to this traditional art is a herculean task which the faculty faces.
- Non availability of the hostel is reflected in the admission for outsiders.
- Enough strength is not maintained in various courses.
- Lack of play ground and sanctioned physical director post obstructs the physical fitness of the students.
- A sanctioned librarian post which is absent restricts the usage of library effectively.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The college was affiliated to Madurai Kamaraj University from 1966 to 2017. At present it is affiliated to Tamil Nadu music and Fine Arts University.
- Curriculum as per the prescription of the Parent University.
- Choice Based Credit System (CBCS) is adopted from 2008.

1. Under Graduate B.A. Music (Three Years)

(Branches Vocal and Veena)

1. B.A Vocal (six semesters)
2. B.A Veena (six semesters)

1. Post Graduate M.A. Music (Two Years)

(Branches Vocal and Veena)

1. M.A Vocal (Four semesters)
2. M.A Veena (four Semesters)

(c) Research level

M.Phil (Performing Arts)

Ph.D music

- Part I and part II languages foundation courses. Under part I Tamil/ Malayalam / Sanskrit are offered in which Tamil is taught in the campus where as other language are taught through private study.
- Core subjects theory and practical under part III
- Medium of instruction either in Tamil or English depending upon the nature of the subject.
- Gender equation strictly maintained inside the campus and also outside the campus during performance.
- The faculty and the students feel empowered as performing artists.
- The communication is very respectful and transparent; work organisation, responsibility sharing and execution of academic and non-academic tasks handled as a team with the *Taraka Mantra* 'sit together, think together and work together'.
- The gender, class and caste stereotypes, barriers and all discriminating labels are totally removed in the campus.

Teaching-learning and Evaluation

- Advertisements for various courses are published in the press as well as in the college website.
- Admission process strictly adheres to the guidelines of the Tamil Nadu Government.
- Orientation courses conducted for the new comers at the beginning.
- Slow learners are helped through remedial classes conducted by the faculties or senior peer students
- 'Sadakam classes' (a practice session) for advanced learners to strengthen their voice culture and improvisational aspects
- *Gurukula* teaching method for practical classes
- Team teaching implemented during stage performances of the students
- Guest lecturers - for the improvement of the learning skills.
- Group discussions are organized during stage performance as well as listening a concert
- Elite papers presented by M.phil, PhD scholars
- Teaching through PPT and e-learning

- Workshops on *vaggeyakaras* and musicians arranged.
- Centralized Internal assessment tests are conducted as per schedule announced in the academic calendar.
- Conducting a model test at the end of the semester which is not stipulated by Parent University.
- Parents are informed regularly about the Continuous assessment progress
- Slow learners are helped to acquired the minimum marks by conducting tests for internal
- Scribes are provided for differently abled students
- Summative examinations are conducted as per the guidelines of parent university
- Discrepancy in question paper and mark statement are reported to the University and redressed.
- Academic audit is conducted regularly regarding teaching; learning and evaluation process along with research and infra structure availability.

Research, Innovations and Extension

- Institution provides ample opportunity for the scholar for interpretations and teaching the subjects.
- Recognized guides at research centre for proper guidance for research
- Doctoral committee constituted to maintain ethics and scholarships of research
- 13 scholars are awarded PhD and at present 32 scholars are working for the same under five recognized guides.
- Research scholars encouraged to attend seminars, participate workshops and present papers during their research
- Pre-viva and open viva voce are conducted for a transparent evaluation
- The institution extends its activities to the neighboring places through village adoption and social service
- Two village adoptions are conducted
- Participation in public functions in social, environmental and ethical programs through cultural programs like choir and group dance.
- Concern for the society is expressed through students attending programs in group like health awareness, human rights, societal and professional ethics.

Infrastructure and Learning Resources

- Ambience and infrastructure located in the heart of the city.
- Spacious class rooms for teaching both in *Gurukula* method as well as using modern teaching methods.
- Two class rooms enabled with ICT like PPT and internet connection.
- Sufficient instruments provided for students for individual practice
- Access to internet through computer lab.
- An audio video library with five terminals and separate head phones are provided for individual listening and learning.
- A big Concert Hall attached to the institution which is a rare feature for Music College.
- Students permitted to attend as well as perform their concerts in this notable auditorium.
- Enriched library with 6500 volumes of books and journals in which rare collections are also available.
- Open access and barcode system along with reprography facility in the library.
- All staffs take charge of the library in rotation.
- Browsing and recording facilities at audio video lab through exclusive website for music www.musicresearchlibrary.net .
- Sports and games are encouraged through conducting annual sports day regularly within the limited

infrastructure facility.

- Opportunities are provided for students to participate in inter collegiate competitions
- Participation in cultural activities inside and outside the campus is the major source of their encouragement in stage performance.
- The institute will have a major share in performing the cultural activity in and around the city and have brought laurels to the institution.

Student Support and Progression

- Students council is selected by the students unanimously
- President, secretary, cultural secretary are the office bearers of the council
- As the institution is the coeducation one equal representation is given to both the genders
- UG and PG students are given equal representations in all constituent committees.
- Students are properly nominated as per the norms fixed for the various committees of the institution
- Grievance and redressal cell plays an important role in its activity where students express their grievances freely with regard to academic, infrastructure, social and environmental problem
- Grievance and suggestion box is kept before the Principals room to air the grievance of the student as well as staff.
- Grievances are redressed periodically within the capacity of the institution.
- No hostel is attached to the institution. Anyhow students from outside are accommodated in the nearby recognized hostels through college recommendation.
- As the institution is situated in the heart of the city, no need is felt to have canteen, post office, and hospital and extension counter of a bank.
- Alumni association is vibrant with 135 members
- Many prominent performing artists are the alumni of the institute
- Alumni meet annually and have a interaction with faculty as well as students
- Alumni guides the students for carrier advancement and placement
- Some alumni appoint students for their institute
- Alumni supported the institution especially during golden jubilee.
- Many alumni run training classes abroad for music and dance.

Governance, Leadership and Management

- Administration in tune with the vision and mission of the institution.
- No autocratic decision from the Head as well as the management.
- All the administrative works are decentralized and the Principal act as a coordinator and the bridge between the management and the faculty.
- A positive participatory administration where the Principal, teachers and the students involve in decision makings as per the vision and mission.
- Participation of the students in various committees to unfold their quality of leadership innate in them.
- Faculty members encouraged through the programs like Refresher course, seminars, workshops and visiting universities abroad for special lectures for their academic progress
- All entitle leaves and other privileges of the faculty are sanctioned in time.
- Decentralization of the work through centralized process
- Student mentor system for academic and psychological counseling

- The institution aspires for a horizontal and vertical academic growth in the field South Indian Carnatic music and *Bharata Natyam*
- Committees constituted as per the norms, periodical meetings conducted and resolutions are met with in time.
- Self appraisal – a regular practice for the faculty
- Mobilization of the funds through institutional representations in various public activity, the fund utilized for the needy and poor students.
- IQAC is vibrant in bringing out the qualities of the institute their analysis and progress towards higher goals.
- Academic audit is a regular feature for enacting better teaching, learning and evaluation methods

Institutional Values and Best Practices

- The college is a co education institution. Both genders are equally represented in all the activities.
- Twenty four hours security system along with CCTV available.
- Bio metric system to both staff and students for their attendance.
- Student absentees are informed to parents through SMS alert.
- Ragging not at all prevalent in the campus which strengthens the social security.
- No untoward incident in the campus till this day regarding the safety social security of the student especially women.
- Counseling for academic improvement, psychological problem, carrier advancement and placement.
- The student mentor system a boon for students especially girl students who can express their feelings regarding academic and psychological freely with them.
- Separate rest rooms and wash rooms provided for boys and girls in the campus.
- As the institution is surrounded by coffee shops, necessity for the canteen is not felt.
- Solid, liquid and e-wastages are properly disposed without harming the ecology of the campus.
- Rain water harvesting efficiently done in the campus through proper structures.
- *Vaggeyakara* Day and “Listening of Live Concert are the two best practices adopted in the college.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Sri Sathguru Sangeetha Vidyalayam
Address	Sri Sathguru Sangeetha Vidyalayam 15A Gokhale Road Tallakulam
City	MADURAI
State	Tamil Nadu
Pin	625002
Website	www.sssvmadurai.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	N.S.Saminathan	0452-2530957	9789269410	-	sssvidyalayam@gmail.com
IQAC Coordinator	V.Bala	0452-2530858	8098821809	-	balanacr@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	28-08-1966

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Tamil Nadu	Madurai Kamraj University	View Document
Tamil Nadu	Tamilnadu Music and Fine Arts University	View Document

Details of UGC recognition

Under Section	Date
2f of UGC	15-01-1970
12B of UGC	15-01-1971

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sri Sathguru Sangeetha Vidyalayam 15A Gokhale Road Tallakulam	Urban	67447.95	10401.5

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Music	36	HIGHER SECONDARY	English + Tamil	25	20
PG	MA,Music	24	UNDERGRADUATE	English + Tamil	12	6
Doctoral (Ph.D)	PhD or DPhil,Music	36	POST GRADUATE or M.PHIL	English + Tamil	48	35
Pre Doctoral (M.Phil)	MPhil,Music	12	POST GRADUATE	English + Tamil	6	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				5				11			
Recruited	0	0	0	0	2	3	0	5	2	3	0	5
Yet to Recruit	0				0				6			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	0	2	0	2
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4
Recruited	3	0	0	3
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	3	0	1	1	0	6
M.Phil.	0	0	0	0	0	0	1	2	0	3
PG	0	0	0	1	0	0	0	0	0	1

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0		1		1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
UG	Male	4	0	0	0	4
	Female	11	0	0	0	11
	Others	0	0	0	0	0
PG	Male	2	0	0	0	2
	Female	3	0	0	0	3
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	1	3	4	2
	Female	3	2	1	1
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	3	6	8	2
	Female	8	9	11	7
	Others	0	0	0	0
General	Male	1	5	5	0
	Female	4	1	8	8
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		20	26	37	20

3. Extended Profile

3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 4

Number of self-financed Programmes offered by college

Response : 2

Number of new programmes introduced in the college during the last five years

Response : 1

3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
56	65	48	39	44

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
25	25	25	25	25

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
18	19	12	11	30

Total number of outgoing / final year students

Response : 61

3.3 Academic

Number of teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
13	12	13	13	13

Number of full time teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
11	9	10	10	10

Number of sanctioned posts year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
16	16	16	16	16

Total experience of full-time teachers**Response : 15****Number of teachers recognized as guides during the last five years****Response : 6****Number of full time teachers worked in the institution during the last 5 years****Response : 14****3.4 Institution****Total number of classrooms and seminar halls****Response : 13****Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
5.89	4.26	6.78	1.16	1.11

Number of computers

Response : 10

Unit cost of education including the salary component(INR in Lakhs)

Response : 2.64

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.11

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college was affiliated to Madurai Kamaraj University from 1966 to 2017. At present it is affiliated to Tamil Nadu music and Fine Arts University. Since this is not an autonomous institution it has to follow the syllabus framed by Board of studies (BOS) of the parent university and the curriculum is followed as per the norms prescribed by Madurai Kamaraj University and new syllabus and curriculum structure from Tamil Nadu music and Fine Arts University from 2017 onwards. Structural components of Choice Based Credit System (CBCS) are adopted in the institution from 2008 onwards.

Following courses are offered in this institution:

1. Under Graduate B.A. Music (Three Years)

(Branches Vocal and Veena)

1. B.A Vocal (six semesters)
2. B.A Veena (six semesters)

1. Post Graduate M.A. Music (Two Years)

(Branches Vocal and Veena)

1. M.A Vocal (Four semesters)
2. M.A Veena (four Semesters)

(c) Research level

M.Phil (Performing Arts)

Ph.D music

At the undergraduate level, Part I and part II languages are foundation courses. Part III comprises of core subjects focusing on theory and performance. Core papers are compulsory to both the Majors.

Student has the choice to select electives and Non-major electives from the subjects offered by the parent University.

Students are taught through English as well as Tamil medium. At the beginning of each semester the course teacher explains the syllabus for that period and prepares the teaching methods adopted for covering

the curriculum. An academic calendar is prepared well in advance and announced to the students every week in the beginning itself and the teacher will take effective step to complete the portion as announced. This will help the teacher for a self evaluation of efficiency in teaching.

The curriculum delivery especially focuses on retention aspects, to make students revise the elementary and fundamental drills called abhyasa gana. Along with this intense-practice-drills are added, to ensure practical excellence. The outcome is visible through their performance and final assessment. Students are introduced to using technology, internet and gadgets for learning.

All faculty members are keeping the activities of the class room record regularly in their Academic Interaction Record where the teaching methods adopted and the problems solved in the class room through teacher taught interaction are recorded.

BA MUSIC Tamil Nadu Music Fine Arts University

Subject	Paper	Total (I,II,& III) Credits
Part-I	Tamil/Sanskrit/Malayalam	12
Part-II	English	12
Core Subject	Theory	30
	Practical	45
Non major elective	Theory	2
	Practical	2
Allied Subject	Practical	17
Skill Based subject	Theory	4
	Practical	4
Elective Paper	Practical	12
Total		140

BA MUSIC Madurai Kamaraj University

Subject	Paper	Total (I,II,& III) Credits
Part-I	Tamil/Sanskrit/Malayalam	12
Part-II	English	12
Core Subject	Theory	32
	Practical	28
Non major elective	Theory	2
	Practical	2
Allied Subject	Practical	20
Skill Based subject	Theory	4
	Practical	8
Elective Paper	Practical	15
EVS	-	2
Value education	-	2
Extension activities	-	1
Total	-	140

File Description	Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 42.97

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	6	5	4	4

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years

Response: 25

1.2.1.1 How many new courses are introduced within the last five years

Response: 1

File Description	Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response: 50**

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 2

File Description	Document
Any additional information	View Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response: 0**

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Music creates ecstasy as well as aesthetic spirit in the minds of people where they go beyond gender. Hence students who study music and enjoy its bliss will never feel themselves gender separated. That itself is a great support security of women students in the campus. Performing Arts has direct and total connection to gender equality, sensitivity and related professional ethics. Be it a vocal concert, Bharata Natyam recital or semi classical group rendition with orchestra, both the genders share the stage, own the performance, and entitled to the credits.

This institution strictly maintains a gender equal space inside and outside the class room. The faculty and the students feel empowered as performing artists. The communication is very respectful and transparent; work organisation, responsibility sharing and execution of academic and non-academic tasks are handled as a team. The teaching and learning activities happens smoothly by extending all opportunities equally to male and female students. The gender, class and caste stereotypes, barriers and all discriminating labels are totally removed. The male, female and all the Students from disadvantaged sections of society are taught Bharta Natyam, Mridangam and Classical music. The performance of the students transcends beyond their origins and labels and here they immerse in the experience of music totally and equally. While this silent transformation is taking place, the students also learn to adhere to the non-negotiable principles and values of various music traditions. The fine balance between exercising freedom and acting responsibly through self regulation is inculcated in every student.

The following subjects are provided by the programs, integrate cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum are mention below:

1. Value Education for all under graduates
2. Environmental Studies for all under graduates
3. Tamil & Advanced Tamil which incorporates a moral value syllabi
4. History of ancient Tamil and Sanskrit tradition.

A few examples of cross cutting issues that emerge in the college are:

1. Late evening assignments of attending concerts pose a difficulty for female students. The college ensures safe travel arrangements for them.
2. The urban, rural divide and the resulting unequal learning levels in a class rooms. Remedial classes taught by the faculty on one to one basis to remove the handicaps faced by such students. Training in soft skills, sophistication to handle things professionally are some of the important inputs from the faculty to address the urban-rural divide.
3. The financial difficulties faced by the economically disadvantaged students from other towns, cities and states are addressed by the faculty in charge of students affairs in conjunction with the management and the Principal.

Apart from this right from the selection of music composition and curricular planning, the college upholds and inculcates the values of honesty, respect, inclusivity, and reverence for knowledge, Academic integrity diligence in learning. Exposure to sophisticated professionalism is there since the students to attend all the concerts of great musicians and other performers at the parent organisation Sri Sathguru Sangeetha Samajam.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 20.37

1.3.3.1 Number of students undertaking field projects or internships

Response: 11

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B.Any 3 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 4.19

2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	5	0	2	2

File Description	Document
Institutional data in prescribed format	View Document
List of students (other states and countries)	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 64.65

2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
24	37	29	22	27

2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
43	43	43	43	43

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 68

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
21	20	19	15	10

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The admission process strictly adheres to the guidelines of the Tamil Nadu Government and the University Grants commission of India and the direct governance of the Madurai Kamaraj University until March 2017 and under Tamil Nadu Music and Fine Arts University, from April 2017. Admission committee constituting the following members is in place to administer the entire admission process.

Principal: Chairperson**Members:** Two Senior Most Assistant/Associate Professors**Representatives of government reservation:** One Senior Most SC/ST Assistant/Associate Professors

Govt reservations are strictly followed in admission. The complete details of the courses and options, selection process, application procedure and the duration of the program are uploaded in the college website and advertised in the vernacular and English newspapers.

As it is a college for music and fine arts passion of music is more appreciated than the basic knowledge of music. Hence, all are eligible to study with the stipulated academic requirements.

An orientation course is conducted for the new comers for a week both common as well as individual class room. During that time seniors students encourage the new comers.

As the institution follow the syllabus prescribed by the parent university, which contain the basic aspects of music and fine arts from the beginning students even without a basic knowledge can cope up well through their passion and interest.

The course teacher will monitor the student individually for a month or forty five days. Slow learners are

identified during this period and they are helped by senior student tutor (SST) as well as advanced learners in the class during their leisure hours, to raise them to the level of other advanced learners. The course teacher will monitor the progress of the slow learners. In addition the teacher conducts remedial classes for their progress.

The institution is meant for music and fine arts, so the advanced learners are encouraged either to participate in the best music concerts or to perform stage concerts for which the institution will help them for their recognition.

Organisers of music festivals in and around Madurai during festival season like Navarathri, Music festivals etc., and approach the institution to get good performers for their programme and the advanced learners are allowed to participate to expose their talents. Many have brought laurels to the institutions through these performances. They are also encouraged to visit audio library to listen the performances of great notable musicians.

A special session called *Sadakam* (a practice session) class with a specific course content for each year is conducted for advanced learners to strengthen their voice culture and improvisational aspects.

2.2.2 Student - Full time teacher ratio

Response: 4.5

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

1. Conventional method:

A traditional method of class room teaching is adopted where *Guru Shishya Bhava* or *Parampara* (Teacher –Taught Relations) is very well maintained in teaching methodologies. Students sit on the floor and learn lessons from the teacher in a conventional method.

2. Practical Classes

Every theory class is followed by the practical class where the teacher monitors the understanding and delivering capacity of each student. Pains are taken till last student falls in this line.

3. Team Teaching

Team teaching is a practice in the institution. It is generally done while training the students for their group performances. Teachers of different faculty come together and teach them different aspects of the particular performances which is followed by the students very well.

4. Arranging Guest Lectures

Eminent scholars are invited to deliver Guest lecturers on prominent topics for the enlightenment of the student knowledge. Healthy discussions are carried at the end of the lecture where student also participate.

5. Group Discussion

Group discussions are organised intra/ inter class level where students participate which will help them for their better group performance inside and outside the campus.

6. Paper presentations by students

M.Phil and Research students present paper for all the students which will help them to improve their research. At the end students participate in a Healthy discussions which will enhance their research activity.

7. Attending and participating in concerts

The institution is ever ready to permit the students to attend Music Concerts arranged in the city. As a big Concert Hall is attached to the institution notable concerts are performed here for which attendance of the students are mandatory. This will boost their knowledge.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 50

2.3.2.1 Number of teachers using ICT

Response: 6

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 10.8

2.3.3.1 Number of mentors

Response: 5

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

1. Teaching through PPT and e-learning

All the teachers prepare e-learning materials for the better delivery of their lectures. Class rooms are available for these type of PPT presentations where all the sections of the students to have an opportunity to participate in these classes. In order to advance their learning certain rare compositions and concerts are delivered directly through YouTube or other internet devices. Students are encouraged to visit more online sites for their enhancement of their knowledge. Students are instructed to prepare a list of the artist along with compositions in a particular raga or field.

2. Theory and practical demonstration simultaneously in the class room

The course teacher is in charge of both theory and practical class. Theory and practical classes are so in centric where the teacher while explaining the theory and makes an instant demonstration in the class itself which will help the student to understand it well. A vocal teacher sings the song practically in the class likewise an instrumental expert place the instrument and the *Bharata Natya* teacher explains the *Mudras* through performance. This type of teaching will impart a clear knowledge directly in the minds of the students.

3. Guest lectures and demonstrations for instant understanding of the concept

Various lectures on the topics like, Improvisational Music (*Manodharma sangita*), Voice culture, Laya aspects, playing techniques of the Musical Instruments like Sitar, Vamsi, and Mrudangam are arranged.

4. Unannounced test

In order to have continuous assessment of their knowledge unannounced quiz and tests are conducted in the class either during the last part of the class or the next day. This will help the teacher to assess the understanding and absorbing ability of the students.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 62.5

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 72.28

2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	7	8	7	7

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience of full time teachers in number of years

Response: 1.25

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 90.18

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	9	13	7	6

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 10

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	2	2	2

File Description**Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

As per the university norms, two internal assessments test are conducted for both UG and PG students. The dates are informed well in advance in the college calendar. Teachers will prepare academic materials within that test day and portions are informed well in advance. In order to boost the transparency of the internal assessment all the two tests are conducted in a centralised way where the students feel the seriousness of the examinations. Tests are conducted under the supervision of the staff members. In case of written paper two hours are allotted for all subjects whereas the practical assessments are at per view of the course teacher. The answer scripts are distributed within a week and they are discussed and reviewed in the class room which will help slow learners to face the problems in the succeeding tests or assessment. Parents are informed in person about the student's progress in each subject through parents teachers meet

(PTA) which is held once in a semester. This interaction will help the parents about their children's academic progress. At the end of the semester students are informed about the internal marks and they are free to approach the course teacher in case of discrepancy.

In addition to these two internals tests, the institution has the practice of conducting a model test for both theory and practical. The question pattern is strictly followed as per the university frame work. Complete portion of the syllabus are covered in these question papers. The tests are conducted during the last week of the semester and the answer scripts are valued immediately and are discussed on penultimate day of the semester. This will help the students to understand about their academic ability of the subjects.

Summative examinations are conducted as per the schedule announced by the parent university. Students have enough freedom to express their discrepancy in the question paper assigned to them on that particular day. If there is any, the supervisor will inform to Chief Superintendent/Principal who in turn to inform to the parent University and their instructions are followed for further following of examinations.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The internal assessment schedules are noted well in advance in the college calendar. In the event of any suggested change in the dates as per the genuine appeal made by the student, the reason for the suggestion is first reviewed, and the final decision is made according to the suggestion. Students are informed promptly if there are any such changes.

The teacher takes good care to frame the question paper in such a way that all the modules are included in it. Sometimes suggestions of the students are also taken into account for a healthy academic progress. Apart from instant quiz test in the class room, as the subjects taught in the institutions carry more weight on Vocal / Instrumental expressions oral and written objective quizzes are administered.

The slow learners are taken special care to improve their internal assessment mark by conducting more tests (oral/written) by which they will also join the main stream of class academic excellence.

At the end of each semester the Evaluation Committee and the Principal review the internal assessment and retests are conducted in case necessity.

Even though the University has not prescribed any minimum marks for internal assessment mark, the institution has framed its own norms where the students are to obtain minimum of 10 marks out of 25 in each subject of each semester. This is purely a student centric interest. If any students fail to get this average below 10 then a special test is conducted for his/her improvement of internal marks.

Breakup of internal marks as prescribed by Madurai Kamaraj University

- Average two seminars /quiz for 5 marks
- Two written tests for 15 marks
- Average of two assignments for 5 marks

Break up of internal marks as per Tamil Nadu Music and fine arts University

	Theory	Practical
Assignments	5	10
Class test	5	10
Model exam	10	10
Record Work	-	5
Attendance	5	5
Total	25	40

Total 25 marks for written papers and 40 marks for all practical papers are prescribed for both UG and PG students by the parent University.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Summative examinations are conducted as per the time table framed by the parent university. Hall tickets are issued well in advance and students are to enter examination hall in time. They are not allowed to leave the hall before 30 minutes of the commencement of the examination. In the distributed question paper there is any discrepancy regarding the syllabus, pattern of the question, internal choices of the question paper and marks distribution students are free to express such grievances to the hall superintendent who in turn will inform the Chief Superintendent/ Principal . The Chief Superintendent/Principal will temporarily suspend the examination and inform the University Controller of Examination for further action. Course of further action depends upon the instructions received from the Controller of Examination of the University.

One or two incidents had happened in the institution, where the university's Controller of Examination instructions were followed and examination was conducted as per their instruction. This has not affected the student's academic as well as psychological state. Follow up action was monitored by the Principal and no adverse effect has been found in the progress of the student when the result was published.

After the publication of result student are permitted to apply either for re-totalling or revaluation depending upon their necessity. The college takes care of such applications and are submitted to the university in time and follow up actions are taken regularly.

If there is any correction from the announced marks, the institution will scrutinise the mark statement and watch the change of marks due to revaluation /retotalling. In case of any omission the institution will immediately inform the authorities and will get the mark corrected.

The institution takes care of obtaining the Degree Certificates from the University in time and they are all presented to successful candidates on the college day. If any successful candidates fail to receive the degree certificate the institution takes care of the problem a proper solution is found. No such incident has happened in this institution till the date.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Academic calendar for each semester is a proper guide for the learners to understand assimilates and reproduces the subject taught to them during class hours. An advance announcement of the portions to be taught either weekly or fortnightly or sometimes monthly are announced in the class room by the individual teacher for the preparation of the student attention. This program is carried on sticking to the announcement made in advance. At the end of the month which is one third of a semester a test is announced for them to assess the absorbing and understanding capacity.

A semester contains two internal assessment tests on each paper running for two hours. These dates are notified well in advance in the academic calendar. The teacher will try to finish the portions as mentioned in the academic calendar by which there will not be hurry burry to complete the portion at the end of the students which will over burden students. These dates are announced in the calendar and no change is made to the maximum where a change is made in case of utmost unavoidable situation.

The students are well oriented about the academic calendar along with syllabus on the first or the second day of the reopening. A teacher assisted by one or two takes the responsibility of conduct internal assessment. As the institution is a non autonomous and adhered to the university it is limited to conduct test as per the norms of the parent University.

Centralised examination is conducted for internal examinations for three days. Examinations are conducted for two hours either in the morning or the afternoon session. No examinations conducted for a paper of department separately.

The answer scripts of the internal test corrected and distributed to the students within a week and the question paper is discussed in detail along with answer paper. The course teacher will explain the subtle point to the student which will help them to improve during their final exam.

Parents Teachers meet is conducted for each semester in which the progress of the student informed to them personally and sometimes about the poor performance even after the repeated warning by the faculty by which they will be aware of the students progress as well as teachers concern for the students well fare.

At the end of each semester internal marks are arrived as per the norms of the University and they are despatched to the University in time by which students results will not be withheld due to the non receipt of internal assessment. Before sending to the University, Students are informed about their internal marks and any discrepancy if any.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Yes. Evaluation is the process by which the understanding and delivery capacity of a student is understood. It is a practice of the institution to conduct internal assessment regularly and evaluation is informed to the students as well as their parents immediately. External examination is conducted by the parent University and the results are published at their convenience when the results are received in the institution it will be displayed on the notice board. A copy of results is handed over to respective class in charges. Students can come personally to know their results or over phone. This type is adopted till this day and it is proposed to publish the result in the website itself immediately after the receipt of the result from the University so that anybody at anywhere can easily access the website to know it immediately.

At the beginning of the second or third year in UG and second year of PG the question papers are discussed in detail along with the results and any lacuna in absorbing capacity is fulfilled through exposition and explanations of the subjects. Details of the results of each year are given below in which the outcome of the course are clearly understood.

BA Music -Vocal

Year	Number of students	Passed Rank	
		I Class	II Class
2012-15	6	5	—
2013-16	8	4	2
2014-17	11	7	4

BA veena

Year	Number of students	Passed Rank	
		I Class	II Class
2012-15	1	—	1
2013-16	2	1	1
2014-17	1	1	—

MA vocal

Year	Number of students	Passed Rank

		I Class	II Class
2012-14	4	4	—
2013-15	4	2	1
2014-16	3	3	—
2015-17	2	2	—

MA veena

Year	Number of students	Passed Rank	
		I Class	II Class
2012-14	—	—	—
2013-15	—	—	—
2014-16	—	—	—
2015-17	1	—	1

The program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are communicated to teachers and students from which they can understand the various outcomes of course contents.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The progress of an institution is totally depends upon the program or course outcome analysed proper way.

- The faculties monitor the outcomes of the students through regular class tests, semester examinations, practicum, reviews, assignments, individual performances etc.
- At the beginning of the second or third year in UG and second year of PG the question papers are discussed in detail along with the results and any lacuna in absorbing capacity is fulfilled through exposition and explanations of the subjects.
- The Principal and faculty members together discuss and analyses the results with the students which helps them to gauge the achievement of specified program outcomes.
- Traditional *Gurukula* teaching methods for practical subjects along with audiovisual aids are used to make the students for the better understanding of the subject optimally and the intended learning outcomes are realized.

This Institution with minimum necessity of degree course two branches of music like vocal and *Veena* are offered as major subjects from 1966 and certain ancillaries supporting to the majors subjects are also offered with a specific intension. Ancillaries Vocal, *Veena*, *Mrudangam*, *Bharata Natayam*, Violin are all offered for BA course. Students are their own choice of selecting ancillary subject.

In course of time, the progression of the students for higher studies has put them to difficulty to search other institutions for their PG courses. This was understood well and in an appropriate time 1979 PG courses are offered which had a good demand. This vertical progression did not stop. The institution

applied for upgrading it to research centre. They worked hard for that. Many teachers got their doctorates and recognised as research guides which is the basic qualifications for research centre. The demand for M.Phil and PhD came very much all this lead the management to start M.Phil and PhD courses which got fruitful on 1999 for M.Phil and 2012 for Ph.D. At present the institution is a research centre for carrying on research on South Indian Carnatic Music. Till this day 40 scholars have registered for Ph.D out of which five got the award.

Thus, a college started a basic degree course has at present risen to the level of a research centre which has enabled many scholars to do lot of research on South Indian Carnatic Music. This is not the final goal to be achieved by the institution it aims at autonomy where they can offer more subjects to the need of the society and if get succeeded they may seek for a College with Potential for Excellence and ultimately a Deemed University status.

With whole hearted cooperation of the management and hard working team of teachers and enthusiastic students for learning definately all these future plans will be attained in course of time.

Many alumni of this institution have achieved a great success in the field of South Indian Carnatic Music and *Bharata Natyam* that has brought laurels to the institution.

2.6.3 Average pass percentage of Students

Response: 100

2.6.3.1 Total number of final year students who passed the university examination

Response: 18

2.6.3.2 Total number of final year students who appeared for the examination

Response: 18

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 16.67

3.1.2.1 Number of teachers recognised as research guides

Response: 2

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Average number of research projects per teacher funded by government and non government agencies during the last five years

Response: 0.57

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 8

File Description	Document
List of research projects and funding details	View Document
Supporting document from Funding Agency	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Innovations motivate progress of knowledge. The institution takes care of this aspect and allows the scholars for innovations and interpretations in South Indian Carnatic Music and *Bharata Natyam*. It provides ample opportunity for the scholar who aims at innovative method for interpretations and teaching the subjects. The institution opened the doors of research for scholars by getting approved to be a research centre affiliated to Madurai Kamaraj University on 2012. Many faculties who got Ph.D are recognised as guides for research. At present two faculty members are approved guides for research. Till this day 13 scholars have completed their research works and got their Ph.Ds. And at present 35 scholars are working in the research centre either under the guidance of an individual faculty or under a doctoral committee. Proper tools for research which supporting strength of good infra structural facilities provide the scholars for a congenial atmosphere to pursue the research with utmost care.

During this incubation period of research a scholar is provided substantial opportunities to participate in seminars and present worthy papers which reflect their innovative research papers. The progress of the college is periodically monitored either by the individual guide or the doctoral committee and proper advice is given in time. As it is mandatory for a scholar to attend National and International seminars and present papers with ISBN marks, they are encouraged well to complete these formalities before the submission of the thesis. They are allowed to attend many seminars and workshops and present papers. The scholar submits reports regularly before the final submission. A Pre-viva voce is conducted in the centre to give an academics and psychological mental strength for the scholar.

Mostly a scholar will complete the work in time and submits for evaluation. Open Viva-voce are conducted in the campus in the presence of faculty and students and results are published in time by the parent University. Following are details of the Viva -voce conducted.

Ph.D awarded list (2012-2017)

Sl no	Name of the Research scholar	Subject	Name of the guide	Year of Viva-voce
1	Dr.K.Thiagarajan	Music	Dr.LathaVarma	17/4/2013
2	Dr.B.Lalitha	Music	Dr.S.Mallika	6/2/2014
3	Dr.K.Issacjebasingh	Music	Dr.LakshmiPoduval	18/2/2014
4	Dr.R.Govindarajan	Music	Dr.LakshmiPoduval	9/12/2014
5	Dr.K.Rukmani	Music	Dr.LathaVarma	11/12/2014
6	Dr.K.Meenalochani	Music	Dr.S.Mallika	18/3/2015
7	Dr.A.Gomathijayam	Music	Dr.S.Mallika	10/7/2015
8	Dr.VindhujaMenon	Music	Dr.LakshmiPoduval	29/7/2016

9	Dr.S.Deeptha	Music	Dr.LathaVarma	3/8/2016
10	Dr.V.Lakshmi	Music	Dr.S.Mallika	4/5/2017
11	Dr.S.Shobana	Music	Dr.LathaVarma	24/5/2017
12	Dr.S.Padamalakshmi	Music	Dr.V.Vijayalakshmi	27/2/2017
13	Dr.T.S.Ushanandhini	Music	Dr.V.Bala	11/12/2017

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 12

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	2	3	2	2

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 2

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 12

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.09

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	4	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising

students to social issues and holistic development during the last five years**Response:****Social and Environmental awareness in the rural area**

1. Visit to Chatthirapatti village – A one day visit to Chatthirapatti village to give awareness about hygiene for women and school children. Around 25 students enthusiastically interacted with them by dancing singing and teaching a folk song. The faculties and students were satisfied with the interaction and provided healthy lunch for them.

Date	Number of students	Number for faculties	Activities	Outcome
1.	1.	1.	Taught Music and Dance for school childrens	Students are satisfied

2. Kariya patti

Around 10 students and a staff visited the village Kariyapatti on 25.01.2018. They interacted with the village people about to avoid plastic bags to make a plastic free village for better environment.

Date	Number of students	Number fo faculties	Activities	Outcome
1.	1.	1.	Talk about Cleanlies	Art makes mind peaceful
1.	1.	1.	Music Teaching and Avoid Plastic Bags	Enjoyed clapping rhythm took Assurance to avoid plastic bags

3.Public performance for awareness of cooperation and coordination

The students and faculties performed many public programs through which they created awareness about many social, communal issues through coordination and cooperation. The list is given below:

Date	Number of students	Number fo faculties	Activities	Outcome
1.	1.	1.	Rally For Abdulkalam Memorial	Learned good Principal of Abdulkalam
1.			Voters Day	Every one Should Know the importance of the Vote
1.	1.	1.	Bio-Diversity Programme	Appreciated by University Members
1.	1.	1.	Bio-Diversity Programme	Appreciated by University Members
1.	1.	1.	Bio-Diversity Programme	Appreciated by University Members
1.	1.	1.	Sarvodaya Day	Appreciated by Every One
Every Year Vijayadasami Day	1.	1.	108 Veena Play Meenakshi amman	Appreciated by Every One

Every Year	1.	1.	temple Chinmaya Mission Mrudanga laya Vinyasam, Dance	Importance Of Navarathiri Festivals
Sep – 7 Every year	1.	1.	Sivanandha Dabovanam At Meenakshi Amman temple	Appreciated by Audience & Sundaranantha Swamiji

4. Cancer awareness program in banner of Meenakshi Mission hospital.

Date	Number of students	Number fo faculties	Activities	Outcome
1.	1.	1.	Cancer Awareness BY Dr.Mahalakshmi	Students got benefited
Aug - 16	1.	1.	Traffic Awareness	Obey the Traffic rule5.

5. Water Conservation programme at Chella Meenakshi centre

Date	Number of students	Number for faculties	Activities	Outcome
May - 14	1.	1.	CM Centre	Profer Utilisation of National Resourc6.

6. Free concerts by the students and the faculty during religious and cultural festivals in and around Madurai.

Date	Name of the function	Number of students	Number of faculties	Activities
1.	Book Fair Exhibition	1.	1.	Vocal And Dance
1.	Adi sankarar Jayanthi(Shanmatham)	1.	1.	■
Every Year	Thyagaraja Aaradana – in college	1.	1.	M.A. M.Phil Students & Staffs

7. Voluntary services offered for cultural programs for annual days in schools and colleges.

Year	Name of institutions visited	Number of students	Number of faculties	Purpose
2015 - June	St.Joseph Convent -Madurai	1	-	Trained students Vocal & Dance

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 11

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	3	2	3	1

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

Response: 5

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
Any additional information	View Document
Number of extension and outreach programs conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 10.25

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	6	5	6	4

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 6

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	5	0	0	0

File Description	Document
Any additional information	View Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

NVAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Yes, the college firmly believes in building infrastructures that add value to learning. From remodelling existing classrooms to constructing new ones, a number of steps are taken periodically to improve the infrastructure in terms of ventilation and sound.

The college is accommodated as a part of the parent organisation Sri Sathguru Sangeetha Samajam, one of the prominent concert Hall in the city for performing arts.

The college occupied portion has three tiers ground floor, first and second floor which accommodate with necessary academic infrastructure. In addition to this, a separate building is constructed by the management which contains sufficient class rooms and an Conference Hall. The area for utilisation for academic purpose is as follows:

Sl.no	Category	Number of Rooms
1	Class rooms	11
2	Principal room	1
3	IQAC Room	1
4	Staff room	2
5	Library	1
6	Computer Lab	1
7	Audio video Hall	1
8	Conference Hall	1
9	Musical Instruments room	1
10	Rest Rooms	6 (2+2+2)
11	A huge parking area	-

The infra-structure that is created by the management plays a vital role to inspire the teachers and students.

- A library housing 6500 books on various topics in music and allied subjects.
- Audio-visual room is open to students and faculty for optimum exposure to the field. Archival materials collected over decades are available for watching and listening. As it is the music college which teach both Vocal instruments we provide instruments to the students for practice as well as learning purposes. Details about the musical instruments are given below:
-

SL No	Musical Instruments	No of Instruments	No of instruments in Good Condition	Damages
1	Tambura	12	8	4
2	Tambura (Electronic)	21	10	6
3	Veena	43	35	8

4	Veena (Electronic)	2	2	-	
5	Violin	39	36	3	
6	Mrudangam	25	25	-	
7	Harmonium	3	3	-	
8	Keyboard	1	1	-	
9	Drum Pad	1	1	-	
10	Tala Meter	2	2	-	
11	Thattu- kazhi	1	1	-	
12	Jalra	1	1		
13	Dance Costumes	10	10	-	
14	Nagaswaram	2	2	-	
15	Tavil	1	1	--	
16	Flute	9	9	-	
17	Tabla	2sets	2Sets	--	
18	Kappas	1	1	-	
19	Bongos Drum	1	1	-	
20	Veenai Pick up	5Sets	5Sets	-	
21	Tuning Fork	1 Set(8 Pieces)	1 Set(8 Pieces)	--	
22	Music System	3	2	1	
23	Television	1	1	-	
24	Personal Address Systems	1	1	-	
25	Jalra	1	1	--	
26	Projector With Screen	2	2	-	

They are preserved well and maintained with proper service.

The college has ten computers for academic and administrative purposes.

Sl.No	Purpose	Number of computers
1	Administration	2
2	Principal	1
3	Library	1
4	Students	5
5	IQAC	1

Though class rooms are furnished with desk and chairs, some rooms are specially furnished with traditional mats for taking the class in the formal *Guru-Sishya* arrangement where the teacher and the taught sit on the floor and exchange their ideas of thoughts.

File Description	Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities

Response:

Adequate facilities are available to conduct certain athletic activities and games in the campus area. Generally sports competitions like Badminton, kho-kho , Throw ball, Shuttle are conducted annually within the facilities available in the campus. Sports committee will monitor these activities and conduct the Annual sports day.

Almost all the students are practice yoga conducted through an outside agency weekly in the Audio video Hall. Yoga demonstration is performed on the stage during occasions like Yoga day, annual day. Two mini auditoriums are available for the performance of the cultural activities periodically. Annual public functions are conducted in the spacious auditorium ‘Lakshmi sundaram Hall owned by the management. A number of activities are conducted to promote understanding of culture:

- Annual Pongal celebration, where faculty and students celebrate the harvest festival in the campus.
- Monthly Thygarajar Panchami festival is celebrated every month to commemorate the works of the great composer Saint Thyagaraja. A 45-minute celebration, where students perform his compositions, and throw light on its special features.
- Arunagirinathar day is celebrated on the birth anniversary of the Tamil composer. This day is devoted to the performance, teaching, and special focus on chandam – the metrical measure unique to Tiruppugazh.
- The great Dikshitar day is celebrated on the birth anniversary of the composer every year where the kritis are sung on that day. Students and faculty offer their performances as tribute to the most innovative composer of the Carnatic Music Trinity.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 15.38

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 13.87

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0.85	3.35	0	0

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Any additional information	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library is the learning resource of the institution. It contains 6500 volumes related to not only South Indian music and fine arts but also Hindustani, Tamil literature, communicative English, Western Music and soon. A spacious room is allotted for library along with a reading room. It has an open access system. Library automation is done through Digitalisation and barcode system. This helps to guide the students about the information of the books, whether issued or available in the shelf. Books are issued in a digital way through bar code system by which it gets a full proof system of issue and receipt.

As there is no sanctioned librarian post to the institution till this day, one of the staff member volunteers to be in charge of library. Whenever they are free of academic work they will be at library to assist the students. Any have one person at the office is given charge for issuing and receiving the books on working days between 1pm to 3.30 pm. During other times student as well as faculty can enter the library only to read the books. For the safety of library books no issue is made other than the time prescribed (1.00 PM to 3.30Pm)

Reprographic facility is available in the library. Faculty and students can get photocopied the pages necessary for them through this facility by paying a nominal charge.

A portion of the library is used as a reading room where dailies and magazines are available. The students are provided one hour per week in their academic time table for library purpose. This encourages the students to get acquainted with many books other than the prescribed text for their classes. Two books are issued at a time through open access and the students are allowed to keep them for a week to the maximum of fifteen days renewing the period. Students are prompt either in renewing or returning in time. Hence no case of collecting fine from the students has occurred so far.

As the institution is meant for South India Music and fine arts Audio Video Library plays an important role for the development of music in the young minds. The institution has set up a 'Music Lab' where computers are provided with playing CDs and pen drives and also with internet connection. These rare collections of records are played for the student with help of the teacher where they will understand the oldest type of music. .

The students are provided with head phones by which they can hear music at their choice from the library or from YouTube or other e-resources through internet. This will neither disturb them nor the other who are using the computers. As the listening process is the main source of learning YouTube and e resources are main e book sources for the library. Anyhow research scholars are guided with music websites like www.musicresearchlibrary.net for e-book reference.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The library is enriched with good collections of rare works of music composers, and audio collections by eminent singers. As the institution is repository of knowledge it has good collections of songs literature, and instruments played. As the college is meant for music and fine arts the students are encouraged for listening music concerts of great legendary musicians and compositions which they study in theory through the materials available in the Audio Video Lab. This will help them to understand in deep about the composer as well as the song sung in a methodical manner. The library is digitised with the software

Rare collections in the library are of two types.

1. Printed books
2. Audio and video

An Audio Video Lab is arranged in the library where students and teachers can enjoy and understand certain rare compositions of their choice for their development of knowledge.

Students are given opportunity to hear these rare collections often and get clarified with their faculty members. As the college is attached to a prominent music concert hall at Madurai many live programmes are recorded and kept into the audio video lab. This type of collection is something rare which could be found exclusively here. The photographs of the prominent musicians of the past are displayed at the entrance of the campus by which students get familiarise with them.

List of some of the rare books available in the library

Sl no	Name of the Book	Name of the Publisher	Name of the Author	No of C
1	YazhNool	Karanthai Tamil Sangam,	Swami Vibhulanandhar	1

		Thanjavur		
2	KoothaNool	VenugopalaPillai	STS KavignarBalaBharathi	Yogiyar,1
3	PalzhantamilarIsai	Ulaga Tamil Research Institute, Chennai	A.S.Perumal	1
4	Music Through The Ages	SundeepPrakash , New Delhi	Dr V Premalatha	2
5	A History of Indian Music	AnandhadharaPrakasam	Swami Prajnanandha	1
6	Sri PurandharadasarSangeerthan agalu	-----	-----	---
7	SangeethaThirattu	KandhaiyaPillai	KandhaiyaPillai	1
8	KarunamnirthaSagaram	Laali Electric, thanjavur	M.AbrahamPandidhar	1
9	Instrumental and Orchestral Music	ArunSangeethalaya, Bombay	Victor Paranhoythi	1
10	AadhiThyagarahaHrudhayam, Part 1 & 2	M.Adhi& Co, Chdennai	K.SrinivasaIyengar	1
11	Principle s of Tantra Part1 & 2	Ganesh & CO, Madras	Sri John Wood Roffe	2
12	Nrttaratnavali of jayaSenapathi	Govt Oriental Manuscripts Library	Dr V Raghavan	1
13	Bharathanatyam Indian Classical Art	Mara Publications, Bombay	Sunil Kothari	1
14	Oriental Music In European Notation	Cosmo Publications	AMC Mudaliyar	1
15	SangeethaChandrikai - Theory	Ramulu& Co, Madras	K.V.SrinivasaIyengar	1
16	SangeethaSampradhaya	The Music Academy, Madras	Sri SubburamaDheekshidhar	2
17	SangeethaChinthamani	Ramulu& Co, Madras	K.V.Srinivasaiyengar	2
18	Sri GanaKusumajali	Krishna Iyer, Trivandrum	Lakshmi Krishnan	1
19	SangeethaSillaraiKovai	Ramulu& Co, Madras	K.V.Srinivasaiyengar	1

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.34

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1.69	0	0

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 57.58

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 38

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has a Computer Lab to help students document their research. A smart class room is available. Learner friendly, comprehensive and complete training classes for computer use are conducted and practice hours are allotted to the students to improve their computer skills. There are 10 computers with latest Operating System, Audio recording and editing software, Printer, and a Wi-Fi connection.

- The computers are equipped with premium anti-virus programs, cleansers that enable periodical clearance of temporary files.
- Pop-up blockers and other ad blockers that prevent malware from accessing content are installed in all computer.
- The Wi-Fi is protected with password and accessible to those who are enrolled in the program.
- CCTV security system is enabled in the main areas of the campus namely Principal room, Staff room, Library, Mini hall, and Three Class rooms.
- All interactive and interesting sessions are updated in college website

A stock of all the software and other IT features are recorded and updated regularly.

- Audio Video Lab with rare audio CD and cassettes for recording and listening purpose.

4.3.2 Student - Computer ratio

Response: 5.4

File Description	Document
Student - Computer ratio	View Document

**4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
<5 MBPS**

5-20 MBPS

20-35 MBPS

35-50 MBPS

Response: 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 68.74

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
4.97	3.19	5.65	0.64	0.51

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

A stock register is maintained for all instruments and other amenities. The parent organisation Sri Sathguru Sangeetha Samajam takes care of cleaning, and overall smooth functioning of the college.

The institution has made an AMC (Annual Maintenance Contract) with PENTAGON COMPUTER SOLUTIONS. The original software and their filing are maintained by the management..

- Electrical maintenance work is thoroughly done periodically to ensure the safety for users.
- The college replaces old furniture and furnishings very regularly,
- Daily cleaning of the entire campus; all the corridors, classrooms, and halls are maintained spotlessly.
- UPS for power backup to run essential equipment
- Maintenance for all instruments are undertaken as this is purely performance oriented

- Up gradation of computers is done periodically and regularly.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 30.57

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
20	16	13	14	13

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 4.64

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	4	0	0	2

File Description

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

Document

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 23.44

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	12	10	10	12

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description**Document**

Details of the students benefitted by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response: Yes****File Description****Document**

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years**Response: 34.85**

5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	6	3	5	10

File Description**Document**

Details of student placement during the last five years

[View Document](#)**5.2.2 Percentage of student progression to higher education (previous graduating batch)****Response: 61.11**

5.2.2.1 Number of outgoing students progressing to higher education

Response: 11

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

Response: 3.33

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	0	0	0

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	6	7	5	2

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	1	0	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

As the institution has less than hundred students totally, they themselves select the members of the student council for which no election is conducted. The following are members of the student council.

Student President (from PG)

Student Secretary (from UG)

Cultural Secretary (from both PG/UG)

Class Representatives (from each class)

Role of each office bearers:

- 1.Student President: Coordinates communication, academic and non-academic activities handled by various groups and teams; Initiates the college orientation activities for the new comers; Helps strengthen the communication among students, teaching faculties and administrators.
- 2.Student Secretary: Works along with the student president. The president and secretary together organize all the student led programs, take care of student related announcements, and facilitates all around communication. Represents students' requirements and grievances to the faculty in charge of student mentoring.
3. Cultural Secretary: Works along with all the office bearers and the class representatives, to identify student talent, interest in performance, and motivate the potential students and juniors to perform; With the faculty in charge, they arrange to participate intramural, inter collegiate and interstate cultural events.
- 4.Tamil association Secretary: Arranges all the Tamil Association programs, seminars and competitions on elocution, literary writing, and special guest lectures by Tamil scholars.
- 5.English Secretary: Handles all English Association programs seminars and competitions on elocution, literary writing, and special Guest Lectures by English scholars.

6. Financial responsibilities for the association: This is monitored by the entire team of President, Secretary, Cultural, Tamil and English Association Secretaries, in conjunction with the mentoring faculty of the college administration.
7. Class representatives: The student representatives take care of the attendance of their respective sections, inform the teachers about the absentees/late comers, help the students to approach the mentors to solve their personal problems if any.

Role of student in academic and administrative affairs:

As the institution is non autonomous and depending upon the parent university, no committees on academic affairs like BOS, Academic Council in which student representatives are taking part are not formed. But the following committees pertaining to the internal academic and administrative work proper student representatives are made.

- | | |
|--------------------------------------|---|
| 1. Evaluation committee: | Representatives from one UG and one PG |
| 2. Library committee: | Representatives from one UG and one PG |
| 3. Grievance and Redressal committee | Representatives from one UG and one PG |
| 4. Anti-ragging committee: | One UG and one PG (one male and female) |
| 5. Sports committee: | Representatives from one UG and one PG |
| 6. Cultural committee: | Representatives from one UG and one PG |
| 7. Prayer in-charge | Representatives from one UG and one PG |
| 8. Tamil Association | One representative from student |
| 9. English Association | One representative from student |

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 19.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
20	19	19	19	19

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the

development of the institution through financial and non financial means during the last five years**Response:**

Founded in 2005, Alumni Association of Sri Sathguru Sangeetha Vidyalayam has completed 12 years of commendable work. It is not a registered association. Nearly 158 students have life membership in the Alumini association from the inception year 2005. The life time membership subscription is Rs.300 which is paid at the time of leaving the college. This has been increased to Rs.500, in the advent of Golden Jubilee Celebrations in 2016. The annual maintenance fee is Rs.50 which is paid during the Alumni Association meetings.

Many cultural events, concerts and academic activities are sponsored by the Alumni Association. The 50th Golden Jubilee celebration of the Sri Satguru Sangeetha Vidyalayam received substantial contribution from the Alumni. This apart, the alumni also give professional presentations by performing Vocal and Bharathanatyam, Veena, Vionin and Mridhangam recitals. The performances by the alumni for the Golden Jubilee Year celebration on 27.08.2016, were truly memorable and enriching.

Some of the Alumini have come forward to mentor, by giving practice classes for the slow learners and students falling behind. At any time and for any college event, the available Alumini support, sponsor and participate. For example, Papanasam Sivan Day was celebrated on 19-08-2017. This entire programme was led and conducted by the Alumini Students along with current students, which inspired the juniors very much.

Further, the Alumini and the current students give Music and Bharathanatyam recitals in and around Madurai City, and Tamil Nadu, under the banner of Satguru Sangeetha Vidyalayam. These performances have helped the college acquire great repute and academic credibility.

In various Universities, music colleges and institutions located in Tamil Nadu and Andra Pradesh, our Alumini are serving as Principals, Professors, Assistant Professors, and Associate Professors. Some of them have been awarded prestigious titles and honors such as Sangeetha Kalanidhi, and Kalaimamani. Some have also received President's awards. Through these felicitations, Vidyalayam has come to be a premier institution in the field. Below are the esteemed alumni, who are nationally and internationally known for their contributions:

File Description	Document
Any additional information	View Document

5.4.2 Alumni contribution during the last five years**<1 Lakh****1 Lakh - 3 Lakhs****3 Lakhs - 4 Lakhs**

4 Lakhs - 5 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document
Any additional information	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision

To delve into aesthetic, spiritual and cultural vistas of South Indian Carnatic Music and *Bharata Natyam* and various forms of Arts in order to bring unity of thoughts, harmony in life and fulfilment to human existence.

Mission

To give the common man, a holistic and immersive experience of the South Indian Carnatic Music and *Bharata Natyam* through theory and practice, so as to progress on the line to attain the pinnacle of various forms of Arts.

The administration is carried on with the proper governance in tune with the vision and mission of the institution. The head of the institution will not make any autocratic decision. The whole governance is carried on through three *Taraka mantras* - sit together, think together and work together. A cordial relationship is carried on between the Principal and the faculty members. All the administrative works are decentralized and the Principal acts as a coordinator. He makes himself as a good bridge between the management and the faculty.

Any plan pertaining to vision or the mission of the institution, are discussed thoroughly by the Principal with the faculty members and sometimes with students if necessary. This will help all in the campus in a participatory administration. All the grievances are forwarded by the Principal to the management during the meeting and proper solutions are met with. This helps the faculty to have a fair free atmosphere in the campus which will help them to put their maximum attention on curricular aspects.

As the students are the torch bearers and cultural ambassadors of the institution, they too also participate well in administration. They are represented in various committees where they play an active role during the committee meetings. Their suggestions are put into action within the limit of the institutional capacity. This type of participation by them will bring out the quality of leadership and free expression of their views through very good communication.

The faculty members are always encouraged for their academic progress. Any such academic program noted by the institution or Principal are informed to the faculty in time. This will help the faculty to seize the opportunity in time and utilize properly the programs like refresher course, seminars, workshops and visiting Universities abroad for special lectures. The grievances of the faculty members like medical leave, and advancement from PF are sanctioned to the needy members without any time strain.

The management takes care of the welfare of the faculty like giving preference for the children of the faculty in admitting them in the schools/ colleges under their control.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

Even though the administration is carried on through the three *Taraka mantra* 'sit together, think together and work together' the responsibility of the governance is shared by all the academic and administrative staff of the institution. The activities of the institution are divided into various aspects for which individual responsible faculty will be in charge. The faculty will shoulder the responsibility for planning and execution after putting the plan under the process of the *taraka* mantra. The person is given full liberty to execute them if the plan is approved. This sort of decentralisation will create a healthy administrative business in the campus.

Even though the institution has a handful of faculty members the activities are not curtailed. Sometimes a teacher may be in charge of one or two activity which they accept with pleasure.

Student mentor system is adopted in the institution in which a particular teacher takes care of the academic and psychological aspects of a group of students assigned to him. This is a process of decentralisation where such type of teachers pooled together, will help the Head to understand the general trend in the institution. These mentors will watch the students' academic progress as well as the individual discipline. The teacher is given liberty to take any action against such student who err in their duties. No interference of the Principal will be there on the final decision taken by the mentor.

The administrative office is totally decentralised where under the coordination superintendent where the employees attend their work to their satisfaction and the head will be helping them in case of any problem. No interference will be there either from the principal or from the management until there is an administrative default of the individuals in the office.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The institution aspires for a horizontal and vertical academic growth in the field of South Indian Carnatic Music and *Bharata Natyam*. The college at the beginning started with the fundamental courses in music like *Sangita Sironmani* in music. Later it was planned to upgrade to the level of the degree college with offering different courses in the branches of South Indian Carnatic Music and Bharata Natyam. This strategic plan helped the institution to have horizontal growth when institution was started with a diploma course by name *Sangita Sironmani*. Later these branches had a vertical growth by starting PG, MPhil and PhD in course of time. All the courses are authenticated by the University and thus employment

opportunity as well as horizontal growth of academics is provided in the institution.

Following are the courses started and expanded in the institution

Sl.no	Name of the Course	Year of Commencement
1	BA Music	1966
2	MA Music	1979
3	M.Phil	1991
4	Ph.D	2012

Growth is a continuous process. This institution takes care of this statement and future strategic plan are made accordingly. It aims at horizontal growth in degree level like providing more branches of music and fine arts like, B.A *Bharata Natyam*, B.A Violin, B.A Mrudangam. When these Horizontal growths become fruitful, the process of vertical growth start by upgrading UG courses in to PG, MPhil, and Ph.D by which this institution becomes almost a full-fledged college on South Indian Carnatic Music and *Bharata Natyam*.

Autonomy to the institution is the next strategy in the anvil. The institution has planned to apply for autonomous status after getting a horizontal expansion in the degree level and vertical growth in each branch. This will help the institution to apply more attention in the growth of academic aspects and innovations in the music. This neo concept will open the vista of research in South Indian Carnatic Music and *Bharata Natyam*.

If autonomy is granted to the institution, it will aim the "College for potential excellence" which will help the institution to strengthen the academic side bringing more attraction in the field of research.

The ultimate plan of the institution is to become Deemed University for South Indian Music in Madurai which is an ancient centre of Music and culture.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The governing body comprises of the President, Secretary, Treasurer and Executive committee members and college committee members. College committee is the key committee which includes the President, Secretary, Treasurer, Members, Principal, one Representative from University, and two representatives from staff. It plays an important role in various academic and administrative activities like budget planning, recruitment of staffs, infrastructural development, admission, disciplinary actions, and redressing grievances of the employees of the institution. The committee meets generally twice a year for preparing the financial budget and its execution. Other meetings are organised depending upon the necessity.

The institution's administrative setup is as per the prescription of UGC and Department of Higher Education of Tamil Nadu. Various committees are formed as per the norms of UGC and Govt of Tamil Nadu for a smooth function of governance

The Administrative setup is headed by the Principal and the Faculty members and the non teaching Staff. The Administrative setup makes sure that the policies, new programs and recommendations of the Governing Body are implemented meticulously.

The institution's other bodies are the Internal Quality Assurance Cell, Doctoral committee, Grievance Redressal Cell and Parent Teacher Association. The members for each body are consensually appointed and meet whenever necessary.

File Description	Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document
Screen shots of user interfaces	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The various committees of the college are functioning effectively and implementing their resolutions through minutes of the meetings.

Following are the few resolutions of various committees:

College management committee has approved the appointment of four teaching staffs as per Govt norms

during the academic year 2016-17.

To the development of infra-structure

1. Construction of a new building with 6 class rooms.
2. An additional Audio Visual Room with E-facilities for conducting demonstration classes and viva voce examination.

MOUs are signed with the following institutions for the exchange of academic expertises without any financial commitment on both sides

1. Vivekanada College, Madurai
2. Chella Meenakshi Centre, Madurai
3. Arunachalam Jesudasan Trust, Madurai

Based on the grievances received from the students,

1. Hostel accommodations are arranged in private hostels especially for girl students for their safe stay.
2. Financial assistance is provided to economically poor students through sponsored agencies.
3. Hygienic and pure RO water is supplied in the campus for the safety of the students' health
4. Library is automated and digitilised.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

An organisation will have a smooth functioning when the employer employee relation is cordial healthy and good. This is very much explicit in the institution. Management of the institution takes utmost care of the Employees' as well as students' welfare. Development of infra -structure when needed are promptly attended by the management for the welfare of staff and students. Medical leaves, Maternity leaves, and other leaves permitted by the govt are all sanctioned in time.

As the management owns a public Concert Hall, the teachers and students are permitted to attend the concert with free of cost, thus enabling them to listen eminent musicians' performances.

Sometimes the students and teachers are allowed to perform programs which will encourage them for their carrier advancement. The outgoing students are encouraged to perform their premier performance (Arangetram) in their field for a public audience. As the college is for South Indian Carnatic Music and *Bharata Natyam* students are expected to have more exposure to the public to bring out their talents. Generally such type of performances is arranged through high cost of money when done privately. Taking the welfare of the students uniformly the management is magnanimous enough to offer their Concert Hall for encouraging students as well as teachers. Preferences are given to the alumni students to expose their talents during music festival season which is a great honour for them.

Preferences are given for the alumni in part time as well as full time employment. As the management runs a set of other institutions along with this one, children of the faculty are given preference in admission in those institutions where the public find very difficult to admit their children.

Management triggers the administration for prompt salary payment on due date and other monetary benefits entitled for faculty members in time. Encashment through various leaves are processed in time and the faculty will enjoy its benefit.

Management helps the faculty as well as students to attend seminars, workshops and other music programs by providing free transport and other incidental expenditure.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	1

File Description

Document

Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years

[View Document](#)

Any additional information

[View Document](#)

6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Response: 10.04

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	3	0	0

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Self appraisal is a continuous process for the faculty in the institution. It is done annually by the staff members where he/she records all the activities pertaining to curricular and co curricular activities. A self analysis of these appraisals will help him /her to understand whether they are moving towards higher goals are not. Special appraisals are received from the faculty in case of promotions.

These self appraisal forms are evaluated by the Principal along with the Secretary and a report is prepared which will help the management to assess the progress of the faculty.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

As the institution is an aided one it receives grants from UGC prescribed each year. Further salaries are directly paid by the Government.

Every year Budget planing is processed through the organised commiteee . It prepares budget for the succeeding financial year with priority given for development of infra structure and redressal of grievances. The amount allocated in the budget are properly spent and proper statements and bills are submitted to the cocernd authority. The amount spent on a particular financial year are accounted properly through supporting vouchers and bills. At the end of the financial year qualified Chartered Accountants firm audits the accounts and submit their reports. It was submitted to the Executive Committeee who in turn forwards it to Annual General meeting of the Society where it is approved. Necessary returns are Filled in time.

Audit statements for the year 2016-17 is attached herwith.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)

Response: 14

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	3	2	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

As the institution is aided one, it receives grants stipulated by UGC the office takes utmost care to receive these funds in time and proper utilization certificates are also sent to the authorities without fail.

Students along with faculties are invited to perform music or dance concert in various public functions in and around the city for which they are paid very well. The amount received thus is accumulated annually in the form student welfare fund. This fund helps the fellow students when they are in financial problem such as payment of fees, medical expenditure and so on. Further it is utilised for materials purchased for the performance of dances in large number. No amount is received by the faculty when they represent the institution along with students. Teacher's participation is honorary.

File Description	Document
Any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC is formed in the year 2015 and it is vibrant till this day. Meetings are organised at regular intervals in which the quality assurance and sustenance of the academic and administration of the institution are discussed. Following are the policies resolved in IQAC meetings for an effective academic and administrative progress for the complete growth of the institution.

1. Strengthening/ student quality circle in every class.

Continuous assessment, student mentor system, individual attention, academic counselling are certain factors which have enhanced the quality of their studies. Each faculty member gets involved in these activities by which the academic quality of the student gets progressed.

1. Monitoring input process and outcome of teaching and learning process and developing monitoring format.

Regular tests are conducted both announced and unannounced and the evaluation results are recorded. The faculty members take care of slow learners along with other students and will try to bring them also to the level of other students.

1. Active Involvement of Alumni association

The proud alumni meet annually in the campus and as per the resolutions they guide the juniors for their academic progress, help them in carrier advancement as well as placement, contribute with money and

material for the development of infrastructure of the institution, organising sponsored seminars and workshops in the campus and keeping the healthy relationship with their alma mater

1. Increasing infrastructural facility

A new building with 6 class rooms and an audio visual was thrown open for the institution for its academic purpose in the year 2016-17.

1. To organise music choir and dance troupe.

Institution Music choir is famous in the city which has performed many public events. The *Bharta Natyam* organised by this institution is also well appreciated by the public.

1. To concentrate more on stage performance of the students

Students' Arangetram (premier performance in Bharatanatyam as well as music) are all performed at a Concert Hall attached to the institution and owned by the managements which will give them notable recognition in the field.

1. Coaching classes competitive exams for NET, SLET

Most of the students are inclined to become music teachers for which NET/SLET examination is mandatory for their regular appointment. The institution conducts coaching classes well in advance when such examinations are announced.

1. Strengthening Student counselling

Mentor system is followed to have a cordial relation between teacher and the taught. Further student counselling committee is organised in which the teachers take the responsibility of providing academic and personal counselling. Many such counselling have created healthy impact in the minds of the students which has changed their life.

1. Preparation to get accreditation

National assessment and accreditation council (NAAC) awareness program is conducted on 02-02-18 Prof. Dr. C.R. Anantha Raman, Professor of Indian philosophy, Vivekananda College, Madurai, highlighted the process of preparing the Self Study Report and the process of peer team visit. A good interaction was carried on where the staff got enlightened in the process of preparation. Many initiatives with regard to accreditation are successfully implemented.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

1. Academic Audit report

Academic audit is conducted to review its teaching, learning process. As the institution follows its parent University for its curriculum, the institution has got the liberty to implement innovative methods in teaching, learning and evaluation process. Taking this into account the institute conducts an academic audit where external experts review the process of teaching, learning and evaluation and forward their recommendations. These recommendations are reviewed in the staff council at the beginning of the academic year and executed to the maximum in course of the academic year.

1. Parents teachers interactions to be increased

Parents teachers association (PTA) meet is organised regularly where the parents are free to exchange their views about the problems about the progress of their children which are resolved in time. These meetings will encourage a friction free atmosphere in the campus.

File Description	Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Any additional information	View Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

Following are the facts which prove incremental improvement of the college.

- Result of admission in the past five years

•	Number of students UG	1.	•	Total
1.	1.	1.	1.	1.
1.	1.	1.	•	1.
1.	1.	1.	1.	1.
1.	1.	1.	1.	1.
1.	1.	1.	1.	1.

- Results of five years with increase in pass percentage

Year	Number of Students	1.	2.	Increase in % yearwise
1.	1.	1.	1.	1.
1.	1.	1.	1.	1.
1.	1.	1.	1.	1.
1.	1.	1.	1.	1.
1.	1.	1.	1.	1.

- Results of five years with increase in pass percentage

Year	Number of Students	1.	Increase in % yearwise

		2.		
1.	1.	1.	•	1.
1.	1.	1.	•	1.
1.	1.	1.	1.	1.
1.	1.	1.	•	1.
1.	1.	1.	1.	1.

- Students Placed during last five years

Year	List of outgoing students	List of placed candidates(off campus)
1.	1.	1.
1.	1.	1.
1.	1.	1.
1.	1.	1.
1.	1.	1.

- College was approved as research centre in the year 2012.
- MOUs signed with three organisations.
- New certificate courses are introduced through MOUs in the year 2017-18
- *Expansion of infra structure*
 - Construction of a new building with 6 class rooms with additional audio visual room. in the year 2016-17
 -
- Computer centres
 - 10 systems with the latest OS, Audio recording and editing software, printer, and a strong Wi-Fi connection. Regular upgradation of the system OS.
- Library room
 - Library is digitised with the software 'Library Management System' in the year 2016. Reprographic facility is also made available in the library.
- Audio video Lab
 - An audio video lab is arranged in the library where students and teachers can enjoy and understand certain rare compositions of their choice for their development of knowledge
- Filling the vacancies in the faculty

Four new faculties have been appointed in the academic year 2016-17.

- Workshops and seminars

Many workshops and seminars are conducted during last five years.

- Extracurricular activity if any

Students are participated in many public awareness programs like Swatch Bhatrati, Village adoption and so on.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 28

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
6	5	5	6	6

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

The college is a co education institution. Even though gender ratio is not balancing congenial atmosphere is created for a healthy interaction, community living and sharing their academics in the campus.

The college student councils are equally represented by both the genders and all the activities of the institution like academics, cultural and psychological are well represented by both the gender. They sit together plan together and execute them properly which has yielded grand in all the programs they organise.

Programs organized either inside or outside the campus, are well represented by both the genders with full cooperation. In case of two representatives from one level it should be of both the genders, especially in Grievance Redressal Committee and Anti Ragging committee. Cordial relationship is maintained with a brotherly and sisterly affection in the campus. No friction in case of gender has ever occurred in the campus.

1.Safety and security

- Social Security for women and children are important factor. The institution takes this word as watch word for the safety and social security of the girl student as well as female faculty members with utmost attention.
- Twenty four hours security system with proper security guards is made available in the campus.
- Bio metric system is adopted for both staff and students for their arrival and leaving of the campus.
- Student absentees are regularly noted and parents are informed in time over a phone or sending a SMS. This will avoid further complication about their absence.
- CCTV cameras are installed in the campus on vital points and all the activities nook and corner of the campus is monitored regularly. This will help to full proof security measure in the campus.
- As ragging is not prevailing among fellow students or among senior junior group, social security is assured.
- No untoward incident has happened in our campus till this day regarding the safety social security of the student especially women.

1.Counselling

- Counselling is done for academic improvement, psychological problem, carrier advancement and placement.
- It is done for the students at the time of admission during their course and at the time of their completion.
- At the time of admission they are counselled to choose their program and during their course they are to improve their academics. At the end of their course they guided and counselled well depending upon their carrier advancement, self employment and placement.
- Mentor system is adopted. The students with Psychological problems are counselled separately by the student mentor confidentially.
- The student mentor system is a boon for students especially who can express their feelings freely with them. This system has brought a good impact of the life style of the students inside as well as outside the campus.

1.Common Room

- Separate common room, rest rooms and wash rooms for Boys and Girls are available.
- As the institution is surrounded by coffee shops, necessity for the canteen is not felt.
- During lunch an open air system with proper facilities like tables, umbrellas with wash basins are provided.

7.1.3 Alternate Energy initiatives such as:

1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 990

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 60.61

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 600

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 990

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

- Solid waste management

Collection, transportation and disposal of solid waste is a mandatory function of the institution to maintain clean environment. The Solid Waste mainly comprises waste from papers, paper cups and plates etc are segregated according to the nature of disposal. Waste generated from sweeping the campus, vegetables and food which could be easily disposed are collected separately.

Liquid waste management: The campus is part of a premier auditorium premises. The building is meticulously planned and all the drainage system are connected with the corporation sewage system. All the corporation mandates have been followed, and the drainage system is well maintained.

E-waste management (3)

As the institution has the strength of people below hundred, the requirements for E-accessories and consumables are very minimum. The college plans all accessory purchases with these rules in mind:

(a) upgradability of the product (b) availability of compatible parts and maintenance service providers (c) eco-friendly and reusable options. (d) low energy consumption. Annually the E-wastes are disposed off to appropriate agencies that handle E-Wastes responsibly.

7.1.6 Rain water harvesting structures and utilization in the campus**Response:**

There is a well engineered rainwater-harvest plant in the campus. This system is effectively implemented in the campus in the year 2002. The structure of Rainwater harvesting system consists of 6 harvesting pits in the size of 6' X 3' by roof top harvesting, distributed throughout the campus. The ground and the terraces of the buildings collect water, which is channelled through pipes to pre-defined storage destinations. The harvested rain water is diverted towards the bore pump area which is the chief water source in the campus. It covers total area of the college.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:**a) Bicycles**

7% of staff members are using bicycles.

b) Public Transport

54% Staff members are using public transport and rest of them only using own transport. Nearly 90% of the students use public transportation or walk to the college. The rest have basic two-wheelers.

It is very spacious inside the college with green landscaping, trees and shrubs.

c) Pedestrian friendly roads

All the path way in the premises are Pedestrian friendly. Two-wheeler and four-wheeler tracks are paved and well-maintained.

- **Plastic-free campus**

The campus is a plastic –free campus. Most students bring home-packed lunch in reusable Tiffin-boxes. There is no sale of pop sodas or other bottled drinks inside the campus. For celebrations, eco-friendly cups, plates and banana-leaves are used. Impermissible size of plastic bags is banned in the campus.

- **Paperless office**

Vidyalayam has very minimum need for paper use, and everyone consciously reduce paper use. To reduce paper use, most of the official communications done through email and SMS alert.

- **Green landscaping with trees and plants**

Greenery around the building are well developed with green lawns and trees

The trees inside the campus are well protected and taken care of by the college community. There is an annual event of tree transplantation by all the members. Some tree saplings planted by the alumni have grown into trees now.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities

2. Provision for lift

3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 2

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	0	1	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 3

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the

last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	2	0	1	0

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**Response:** Yes**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 26

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**Response:**

Independence Day is celebrated regularly in the campus with the complete participation of students and teachers in order to inculcate patriotism, and remember freedom fighters by whose pains and hard work, a free India is created. 70th Independence Day is celebrated pomp and show with a week long program where some freedom fighters in and around are honoured and patriotic songs are sung.

Every year 26th of January Republic day is celebrated regularly with flag hoisting and other programs where the chief guest will address the students and enlighten about the democratic nature of the Indian constitution.

Voter's day is celebrated during elections or prior to election where importance and right for mandate are explained to the students.

Bharathiyar is a great patriot, who has injected the spirit of freedom to each and every one in India through his creative songs, poems and essays and dramas on freedom. He is remembered on 11th December every year by singing his songs to honour him.

M.S.Subbulakshmi - A great carnatic musician, who is native of Madurai, is an uncrowned queen of South Indian carnatic with a pious attitude. On September 11th students paying homage to her by visiting her residence in the city and perform a music concert with songs popularised by her.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**Response:**

All Academic functions involve the chief functionary of the college, management committee, and the administrative office, namely the Principal, the Secretary and the Chief office superintendent. The academic, administrative and financial communication channels in Vidyalayam is open, 360 degrees and bottom-up. The distribution of powers is transparent and lateral. There is willingness, accommodation and flexibility among all the academic and non-academic staff.

All financial commitment related to classroom amenity, student benefits, and college infrastructure - are discussed, planned and budgeted by bringing in all the stakeholders. Processing requirements is transparent, speedy and time bound. All decisions are proactive, preventive, and supportive and information is shared and circulated through circulars, minute notebooks, e-mails and administrative orders.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. TITLE OF THE PRACTICE

VAGGEYAKARA'S DAY

2. OBJECTIVES OF THE PRACTICE

South Indian Carnatic Music is enriched through the compositions of great innumerable *vaggeyakaras* which has strengthened its stability and survival in this modern era. In order to pay our homage to those, *vaggeyakaras'* day is performed on their birth/anniversary days in the campus.

To create awareness about different composers, their life history and tradition, familiarity with the rare compositions by making students practice and perform.

3. THE CONTEXT

Authentic approved dates of the composers are taken into account for the celebration. A birth day or the anniversary is celebrated. List of the names of the eminent *vaggeyakaras* are given in the college calendar for the students.

4. THE PRACTICE

- On the day of celebration eminent speakers are invited to deliver lectures about the composer
- Rare and popular compositions of the composer are taught to the students for thematic presentations
- Seminars /workshops are also arranged for a wider understanding of the composers
- On this occasion, team teaching is adopted

- Even though it is common in many Music colleges to celebrate Thyagaraja aradana day (thai pagula panchami) by singing his Pancharatna keertana, it has a special practice of celebrating Tyagaraja day on each month on sukla panchami.
-
- This is practiced to honour the esteemed composer whose name the institution bears.

5. EVIDENCE OF SUCCESS

- This practice has influenced the students to enrich their professional presentations on various occasions

6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

- Insufficient finance for celebrating Vaggeyakaras Day is a big constrain encountered during this practice.
- The financial constrains are solved through finding proper sponsors and philanthropist.

Best Practice II

1. TTLE OF THE PRACTICE

REGULAR LISTENING OF LIVE CONCERTS

2.OBJECTIVES OF THE PRACTICE

- Continuous assessment of the students in their *involvement, understanding* and ability to express their knowledge through listening of live

3. THE CONTEXT

- A great learning experience is gained regardless of the levels of students. The faculty design and set the goals and objectives of the listening exercise, based on the credentials and level of the students.

4. THE PRACTICE

- Many students at the beginning are not well exposed to the music and its aesthetic sense.
- At the beginning, they attend lots of concert in which they understand basic aspects and ethics of performing a music concert.
- Later in the course of their study students evaluate the concerts with its technical aspects like *Ragas Tala*, and *Manodharama* aspects (improvisation)
- When they are confident enough in this process of with perfect identification they are persuaded to render songs in those ragas which are familiar to them in the course of their continuous assessment.

5.EVIDENCE OF SUCCESS

- This process of involvement understanding and presentations moulds a student who is totally ignorant of music into a good musician as well as good Rasika (listener).
- Prominent musicians of South India are alumni of the institution

6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

- Total involvement by all students is lacking.
- Creating utmost interest in their mind through counselling

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Vision:

To delve into aesthetic, spiritual and cultural vistas of South Indian Carnatic Music and Bharata Natyam and various forms of Arts in order to bring unity of thoughts, harmony in life and fulfilment to human existence.

Mission:

To give the common man, a holistic and immersive experience of the South Indian Carnatic Music and Bharata Natyam through theory and practice, so as to progress on the line to attain the pinnacle of various forms of Arts.

Elucidating the Vision statement will throw light on the methods of teaching, learning and performing and research:

- **To delve into the aesthetic:** the traditions and various regional and linguistic paddathis and patanthiram are taught and learnt well and absorbed;
- **Spiritual** : the humanistic values and the qualitative excellence.
- and **cultural vistas of south Indian Carnatic music and Bharata Natyam** including and incorporating entire gamut of paddhatis and patanthiram.
- **in order to bring unity of thoughts, harmony in life and fulfilment to human existence** : the universal learning outcome, achieved through an excellent higher education in music.

The vision of Vidyalayam, stresses upon shaping the human values, bring about human excellence and harmony in life by imparting higher education in classical music. The words of the vision defines the core

purpose music education, and values to formulate the right curricular aspects. Strictly adhering to this, the class instruction, activity, program and intramural event implemented in the college, steer towards the realization of the splendid dream :”Taking the South Indian Carnatic music and *Bharatha Natyam* to the masses”. Ever since its inception the Vidyalayam under the guidance of the parent organization the Samajam, has worked relentlessly pursue the following:

- **Impart music education:** The students during a semester are taught many compositions by various teachers. A faculty explains the special nuances in that particular tradition and paddhati another teaching yet another composition in the same raga, introduces another paddhati in rendering the composition. Thus, the students’ listening, upgrades tremendously, and they acquire capacity to delineate the core of a composition, raga, the improvisation, changes and nuances in the renditions of the individual performers and prepares them to be good learners for any new paddathi and patanthiram.
- **Organize and produce music performances :**

All students are encouraged to give individual performances or work as a group and produce team performances.

- **Conduct authentic research:**
- All the academic assignments the students write for their internal assessment contain short research sections, for which they have to do library or online search.
- The students are instructed to write appropriate citation, quote the authors. Research, quest for knowledge, and appropriate documentation begins at the undergraduate level.
- Stringent quality is set for the students to write their academic assignments. If they have to explore a particular raga-scale, they have to listen, observe, document, question, and find the answer, and then theorize.
- From day one of the commencement of classes, the students learn the importance of participant observation – a primary research tool for the subject.

5. CONCLUSION

Additional Information :

- South India has been the mother of many fine arts, founding and nurturing the various forms of classical and folk arts.
- The past rulers of South India, had not only been patrons of music and dance but also were eminent musicians and composers. Therefore the fine arts flourished in those times in leaps and bounds.
- Sri Sathguru Sangeetha vidyalayam, is an institution that has filled up the void left by the erstwhile patrons.
- Five decades ago under the leadership of Sri Nagasamy Bhagavathar and Mrudanga Vidwan Sri. Muruga Boopathy, the efforts of musicians and art lovers of Madurai, the Vidyalayam was founded and now it has grown into an iconic institution.
- From its inception, the Vidyalayam has been the guiding light of carnatic music in Madurai as well as in Tamil Nadu.

Academic progress of the Vidyalayam

- Commencement of Evening Classes in Music-Vocal and Instrumental - 1959.
- Expansion of Vidyalayam into a College of Music affiliated to the Madurai Kamaraj University in 1966,
- Introduction of B.Mus Degree course 1969, M.Mus Degree course 1979, and M.Phil (Performing Arts) Degree course 1991 (Self Finance)
- 1991 Change of nomenclature of the course based on new Educational policy the courses were renamed
 - B Mus Degree as B.A.(Performing Arts)

M.Mus degree as M.A.(Performing arts),

The degree now renamed as B.A (Music) &M.A. (Music) from the year 1998-99.

- The institution has taken utmost care to preserve the aesthetics of South-Indian Traditional Music.

Concluding Remarks :

Vidyalayam stands apart from all the institutions imparting similar higher education in performing arts. Great performing musicians, musicologists and academicians have contributed to compile the knowledge from various sources and Paddathis and weave it into a higher educational programme. The various streams of music traditions confluence here and these traditions also bring along the philosophic values they uphold. The impetus of gathering musical and music related knowledge has continued with the same fervour, making the Vidyalayam a leading institution.

In the five decades of imparting higher education in performing arts, Vidyalayam has been consistent in teaching, training, enlightening, and upgrading the students, teachers and the music community. There have been numerous and silent transformative revolutions that have happened through the teaching methods, in

moulding the learners, performers and the music audience which affects have rippled through the Music world.

The enrolment of students is done with a meticulous care, openness and inclusivity. The student diversity speaks for itself. A team of exemplary scholars and eminent teachers are the faculty of the college, handling the comprehensive curriculum instructions as prescribed by the parent university.

Vaggeyakara Day and regular listening of live concerts are the two Best practices in the vidyalayam.

A student graduating from the Vidyalayam is highly employable in all the renowned governmental and nongovernmental institutes in India and abroad. The list of alumni placements demonstrates the above point clearly.

