



**SRI SATHGURU SANGEETHA VIDYALAYAM
COLLEGE OF MUSIC & RESEARCH CENTRE**

(Nationally Accredited with B+ Grade by NAAC)

(Affiliated to Tamil Nadu Music and Fine Arts University)

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Minutes of the IQAC Meeting held on 4th July 2019 @ 10.30 P.M.

Members Present:

1. Dr.V.Bala, Principal & Chairperson
2. Dr.N.Barathi, Co-Ordinator
3. Smt.Uma Ramesh, Member from Management
4. Dr.K.Rukmani, Member from College
5. Smt.R.Vanathi, Member from College
6. Smt.S.Archana, Member from College
7. Sri.B.Ganesan, Member from Office
8. Sri.K.Gurubalakrishnan, Member from Office
9. Dr.V.Vijayalakshmi, Member from Alumni

V. Bala

N. Barathi

U - 2

K. Rukmani

R. Vanathi

S. Archana

B. Ganesan

K. Gurubalakrishnan

V. Vijayalakshmi

Dr.V.Bala, Principal & Chairperson presided.

The following resolutions (agenda-item-wise) have been made in the first IQAC Meeting for this Academic Year 2019-20.

Agenda - Item 1	To confirm the minutes on 25 th March 2019 of IQAC
Resolution - 1	Resolved that the minutes of the IQAC Meeting held on 25 th March 2019 be confirmed.
Agenda - Item 2	Action taken report for 2018-19
Resolution - 2	It was unanimously resolved that Dr.V.Bala, Principal and Dr.N.Barathi, IQAC Coordinator should submit detailed report in this regard before 15 th September 2019

Agenda - Item 3	Planner for Workshops / Seminars / Guest Lecturers
Resolution - 3	<p>Dr.N.Barathi, IQAC coordinator informed the meeting that, we have already completed one National Level Seminar on "Compositions on Kshetra's" in a grand manner. It was also informed that we shall organize one day workshop on 9th August 2019.</p> <p>The Committee appreciated the efforts of all the members in organizing the Seminar. It was resolved that, the Principal, IQAC Coordinator and Dr.K.Rukmani be nominated to organize the workshop.</p> <p>It was further resolved that, we shall organize one Seminar, one Lecture Demonstration and two workshops in every academic year.</p>
Agenda - Item 4	Planner for Vaggeyakara day - Schedule and plan to be submitted.
Resolution - 4	Resolved that, the Principal, IQAC Coordinator and Smt.S.Archana should submit a detailed report in this regard before 15 th September 2019.
Agenda - Item 5	Preparation and dispatch of AQAR report 2018-19.
Resolution - 5	Resolved that, the Principal, IQAC Coordinator and Dr.K.Rukmani should prepare and dispatch of AQAR on or before 15 th September 2019. It was further resolved that, the above members should submit details in this regard to the next meeting.
Agenda - Item 6	Orientation programme for 1 st UG/PG student
Resolution - 6	The Coordinator informed the meeting that, we shall plan to organize the orientation programme on 25 th July 2019. Resolved that, the Principal, IQAC Coordinator and First year class teachers should coordinate and to conduct the orientation programme for the First years on 25 th July 2019. It was further resolved that, the above members should submit details in this regard to the next meeting.
Agenda - Item 7	Creation/submission of schedule for Certificate courses.
Resolution - 7	<p>The Coordinator informed the meeting that, we have already conducted four Certificate courses through MoU i.e. Basic Sanskrit, Computer Applications (Vivekananda college), Communicative English (CM Centre) & Research Methodology (AJ Trust).</p> <p>Resolved that, the above courses may be continued for this academic year too and to introduce further courses through MoU. It was further resolved that, the Principal, Coordinator, Sri.N.S.Saminathan and Sri S.B. Pathma Sankar shall be nominated in this regard and to submit a detailed report on or before 15th September 2019.</p>

Agenda - Item 8	Feedback
Resolution - 8	<p>The Coordinator informed the meeting that, we have already obtained Feedback from outgoing students, Alumini & Parents upto the academic year 2017-18.</p> <p>Resolved that, Every year we should collect feedback from the students of each class, Parents & Alumini. It was further resolved that, the Principal, Coordinator, Dr.K.Thiagarajan and Smt R.Vanathi be nominated to collect feedback and to submit a detailed report on or before 15th September 2019.</p>
Agenda - Item 9	Academic Audit
Resolution - 9	<p>The Coordinator informed the meeting that, we have done the Academic Audit upto the academic year 2017-18.</p> <p>Resolved that, we shall arrange to do the Academic Audit every year. It was further resolved that, the Principal, Coordinator, & all the staff members be nominated in this regard and to take necessary steps to get Academic Audit before the end of October 2019.</p>
Agenda - Item 10	Village Adoption
Resolution - 10	<p>Resolved that, to take initiative to adopt Gandhigram Village. The Principal, IQAC Coordinator & All faculty members shall be nominated in this regard. It was further resolved that, to initiate to adopt village along with Arogya Trust and Gandhigram on or before 15th September 2019.</p>
Agenda - Item 10	Alumni Interaction
Resolution - 10	<p>Resolved that, the Principal, IQAC Coordinator, Dr.K.Thiagarajan & Smt.R.Vanathi shall be nominated in this regard. It was further resolved that, Alumini interaction with our college students should be done at least four twice in a semester. It was also resolved that, the above members should submit detailed schedule on or before 15th September 2019.</p>

Agenda - Item 11	ICT enabled teaching techniques to be adopted.
Resolution - 11	Resolved that, the Principal, IQAC Coordinator & all the staff members should take classes through ICT and complete at least 1/10 of portion in the prescribed syllabus and all the staff members should submit their teaching tools on or before 30 th September 2019.

The Committee further resolved that, the new certificate courses for Value Education like Yoga to be introduced to the students.

As there was no other subject for discussion the meeting concluded with vote of thanks.

V. Bala

Dr.V.Bala
Principal &
Chair person of the Meeting

1. Dr.N.Barathi, Co-Ordinator

N. Barathi

2. Smt.Uma Ramesh, Member from Management

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3. Dr.K.Rukmani, Member from College

Dr. Rukmani

4. Smt.R.Vanathi, Member from College

R. Vanathi

5. Smt.S.Archana, Member from College

S. Archana

6. Sri.B.Ganesan, Member from Office

7. Sri.K.Gurubalakrishnan, Member from Office

K. Gurubalakrishnan

8. Dr.V.Vijayalakshmi, Member from Alumni

V. vijayalakshmi